



Maintenance Worker

Stoneleigh-Burnham School Equestrian Center, in Greenfield, Massachusetts, seeks a reliable, skilled maintenance worker to perform essential upkeep tasks throughout our facility, effective immediately.

In this position, you will be responsible for a wide variety of activities, such as repairs and cleaning to ensure that our facilities are both tidy and functional. Being reliable and self-motivated, with a keen eye for detail is essential in this job. The ideal candidate will have significant work experience and knowledge of electrical, carpentry, plumbing and tractor driving. You should have the manual dexterity and physical stamina necessary for this work.

Located in the Connecticut River Pioneer Valley, a short drive from the Five College Consortium (UMass Amherst, Smith, Mount Holyoke, Hampshire and Amherst College), Stoneleigh-Burnham School and the Equestrian Center attract students from the local area and around the world. Our mission centers around helping girls discover and use their authentic voices. Equestrian team members who thrive at SBS are collaborative colleagues, are excited by professional growth, and are committed to fostering an inclusive community.

Duties and Responsibilities:

- Perform minor fixes, such as repairing automatic watering systems, damage to walls, etc.
- Install necessary appliances and equipment
- Maintain grounds around the Equestrian Center, including garden and yard upkeep, trimming, edging, mowing lawn, collecting trash, etc.
- Complete regular maintenance tasks, such as replacing light bulbs



- Inspect and troubleshoot various equipment and systems
- Collaborate with a team of workers and other professionals during renovations and facility expansions
- Report to the Director of the Equestrian Center regarding issues resolved, those needing attention, and those currently in progress
- Work with other members of the equestrian staff
- Attend weekly staff meetings

Qualities and Qualifications:

- High school diploma or equivalent
- Proven experience as a maintenance worker or other similar position
- Basic working knowledge of plumbing, carpentry, and electrical systems
- Experience working with tools, including hand and electrical tools
- Experience driving and maintaining tractors and other vehicles
- Good people skills and a positive attitude
- Demonstrated commitment to diversity, equity, and inclusion
- CORI/SORI check required

Applications:

Contact information and resume should be sent to:

George Halkett
Director of the Equestrian Center
ghalkett@sbschool.org

Stoneleigh-Burnham strives to cultivate an inclusive community and diversify its faculty and staff; candidates who can contribute to the diversity of the community are encouraged to apply. Salary is commensurate with



experience. Stoneleigh-Burnham School is an Equal Opportunity Employer.

Our Mission:

Stoneleigh-Burnham School is an academic community that fosters an international perspective. We inspire girls to pursue meaningful lives based on honor, respect, and intellectual curiosity. Each student is challenged to discover her best self and graduate with confidence to think independently and act ethically, secure in the knowledge that her voice will be heard.

To learn more about Stoneleigh-Burnham School, please visit our website:

sbschool.org